

January 30, 1978

To: THOMAS M. MARTIN  
Deputy Chief of Police  
Commanding Records and Communication Division

From: JOSEPH B. NELLEGAR  
Chief Identification Officer  
Commanding Records and Identification Bureau

Subject: Annual Report of Activity for Year of 1977

Attached hereto is the Annual Activity Report  
of the Records and Identification Bureau for  
the Year of 1977.

Respectfully submitted,

*Joseph B. Nellegar*  
Joseph B. Nellegar  
Chief Identification Officer

## ANNUAL REPORT FOR YEAR 1977 - RECORDING AND IDENTIFICATION DIVISION

FOR THE PERIOD OF JANUARY 1, 1977 TO DECEMBER 31, 1977.

IDENTIFICATION SECTION

	1976	1977	% of Change
Prisoners processed	10,976	10,739	- 2.3%
Fingerprints classified	12,079	11,302	- 6.3%
Prisoners photographed	10,976	10,118	- 7.6%
New Gallery Numbers issued	2,308	2,000	+12.7%
Fingerprint identified	6,852	6,013	- 11.8%
Crime scenes photographed	763	702	- 7.9%
Latent fingerprints identified	8	12	+62.5%
Latent fingerprint assignments	754	594	- 21.3%
Defendants identified	1,	5	+25.0%
Latent fingerprint comparisons	323	210	- 33.6%
Verbal assignments	11,2	122	+11.8%
Photographs printed	47,500	65,000	+ 2.6%

REPORT SECTION

Arrest reports processed	26,172	21,704	- 17%
Arrest dispositions filed	32,517	21,569	- 33%
Index cards typed and filed	210,210	180,140	- 14%
Mail received	21,810	26,559	+21%
Mail dispatched	50,870	17,488	- 68%
Letters typed	8,651	8,306	- 4%
Prisoners pledges received and filed	98,800	90,102	+ 10%
Prisoners commendations	69	5,669	+11,5%
Property recovered through a search filed	1,925	995	- 50%
Detectives stolen property cards filed	1,522	1,119	- 33%
Innocents (all types) fingerprinted	2,042	2,100	+ 2%
'Good Conduct' letters issued	515	1,078	+ 113%
Permits to purchase guns	1,020	1,018	- 1%
Permits to carry arms	99	126	+ 27%
Permit issued (all other types)	161	208	+ 29%
Print sheet (FBI & FBI) received & filed 92,200	92,200	90,711	+ 2.6%
Images microfilmed	276,117	507,117	+ 85%

FEES COLLECTED - COPIES OF R. REPORTS ETC.

Copies of reports	851,126	860,161	
Verifications	9,936	8,266	- 17%
Letters of Good Conduct	2,702	5,512	+ 100%
Fingerprinting	2,504	2,718	+ 8%
Gun permits	1,191	1,211	+ 1%
Total fees collected	872,511	867,961	- 5.0%

REFERENCE SECTION

Master Name Index Lookups	397,100	310,680	- 21%
Central Arrest Numbers issued	26,152	21,688	- 17%
Terminal inquiries (Outlaw)	873,000	837,000	- 4.3%
Criminal Index, Name & Location cards	300,000	229,000	- 26%

CONTINUED ON PAGE 2

ANNUAL REPORT FOR YEAR 1977 - RECORDS AND INVESTIGATION BUREAU - CONTINUED  
 FOR THE PERIOD OF JANUARY 1, 1977 to DEC. 31, 1977

DATA PROCESSING SECTION	1976	1977	% CH. CH.
Documents Processed and Code*			
Central complaints, Central Arrests, Continuations, etc.	116,583	114,102	- 1.7%
Traffic Summons	104,771	391,592	+12.1%
Arrest Dispositions Tallyed	32,517	17,108	-47.7%
Traffic Warrants Entered (Outlaw)	56,630	11,227	-26.9%
Traffic Warrants Deleted (Outlaw)	11,185	11,220	+ 1.0%
Criminal Warrants Entered (Outlaw)	21,585	26,184	+21.7%
Criminal Warrants Deleted (Outlaw)	11,381	11,257	-2.4%
Auto Squad Deletions of Vehicles	12,991	8,829	-32.0%
Document Control Activity			
Warrant Control	60,118	62,697	+ 4.9%
*includes Traffic deleted			
Traffic Warrant Control	60,185	81,227	+35.0%
<u>Reporting Monthly</u>			
Uniform Crime Reports (UCR)	12	12	
Uniform Crime Reports (State Police)	12	12	
Departmental Reports and Analysis	12	12	
Sector Analysis (Offence and Incident)	12	12	
Traffic Summons Activity Report	12	12	
Traffic Summons - Listing and Balance	12	12	
Crime Scene (Daily)	745	745	
Crime Scene (Weekly)	59	59	
Bi-weekly Major Crime Location Report	26	26	
Bi-weekly Housing Project Locations	26	26	
Motor Vehicle Accident Reports (Monthly)	-	12	
Pedestrian Incident Reports (Monthly)	-	12	
Hazardous Street Length Report (Quarterly accumulated)	-	1	
<u>Special Reports</u>			
Victimization Survey (UCR State Police ("Monthly))	-	6	
Special Report Requests	10	62	
<u>COORDINATOR OF CRIMINAL REPORTS</u>			
Cases processed for Prosecutors	4,879	7,571	+ 50.4%
Cases processed for Municipal Alcoholic Beverage Control Board	80	90	+ 12.5%
Duplicating copies	51,016	53,560	+ 5.0%